

Do you have a **great attitude**, have a **strong work ethic**, have exceptional **customer service skills**, and are **passionate** about what you do? At RHK, we are passionate about hydraulic cylinders and we are seeking a Materials Handler to join our team, where everyone feels like family!

**As the Materials Handler you will...**

- Clean, prep and paint cylinders
- Clean evaporator unit on weekly basis, including proper disposal of hazardous waste
- Maintain work area and equipment in a clean and orderly fashion
- Operate forklift in a safe manner
- Secure and accurately load and unload deliveries
- Process all required paperwork and maintain adequate records for reporting and tracking
- Sort and distribute incoming shipments
- Receive cylinders for repair and wash parts before distributing to appropriate department
- Maintain inventory of shipping materials and supplies
- Identify all material with proper work order and documentation to ensure accurate and complete shipment
- Responsible for making arrangements for carrier pick up
- Track shipments and verify receipts of shipments as required
- Be aware of and execute relevant policies, procedures, and tools related to quality, environmental, and health and safety
- Maintain company standards and conform to the requirements of the Quality Management System
- Work in a safe, team-oriented environment and participate as an active member of the implementation and execution of 'Lean' principles
- Participate regularly and actively in all aspects of the health and safety program including but not limited to safe work practices, habits, industrial hygiene and good housekeeping
- Other tasks as required

**What do you bring to the team?**

- **High school diploma** or equivalent
- **Strong work ethic** and ability to work in a **physically demanding job**, with the ability to lift and move objects of 50 lbs
- Valid **forklift operator** and **TDG** certification considered an asset
- Have a **positive team-oriented attitude**, **strong problem-solving skills**, **attention to detail**, and **strong communication skills** with the ability to read and write English
- Highly organized, able to work in a **fast-paced environment** and self-motivated to meet deadlines, which supporting **safety and quality programs**
- Able to work with Microsoft Office products, specifically Excel
- Ability to correctly **handle chemicals and hazardous waste**

**About Us...**

Established in 1990, RHK Hydraulics Cylinder Services is a privately-owned company dedicated to manufacturing and servicing hydraulic cylinders. We are known for our high standard of customer service and skillful customization of products to meet our client's unique requirements. Based in Edmonton, Alberta, RHK services a wide range of clients worldwide in industries such as oil and gas, construction, agriculture, heavy machinery, forestry, mining, transportation, and utilities.

Over the years RHK's success of **tackling the most challenging projects** has been through natural and organic growth, and we are evolving! We are excitedly positioning ourselves for continued growth in the future by building on a team dedicated to a **safe and empowered team**, **raising the bar**, and **customer success**.

**Apply Now!**

Please send your resume to [careers@rhkhydraulics.com](mailto:careers@rhkhydraulics.com)

*While we thank all candidates for their interest, only those selected for an interview will be contacted.*

